



## MUNICIPAL HERITAGE ADVISORY PANEL MEETING AGENDA

**Held On Tuesday, July 8, 2025 at 6:00 PM**  
**At Town Hall – 30 King Street East, Gananoque**

Video Conference Link: [Click Here](#)

1.	<b>Call Meeting to Order</b>
2.	<b>Disclosure of Pecuniary Interest &amp; General Nature Thereof</b>
3.	<b>Approval of Minutes</b> (Adoption) – Thursday, April 3, 2025, and May 26, 2025
4.	<b>Public Question/Comment</b> (Only Addressing Items on the Agenda)
5.	<b>Disclosure of Additional Items</b>
6.	<b>Delegations</b> – None
7.	<b>Presentations by Staff/Others</b>
8.	<b>Community Success Stories</b>
9.	<b>New Business</b>
	1. Heritage Grant – Post Project Report – 11 Church Street
	2. Golden Lion, Town Hall Park – Repair
	3. Trailhead Sign – Request to Install on Umbrella Wall
	4. King Street Pedestrian Bridge Removal
	5. Susan Push Train Engine Parkette – Concept Drawings – Riverview Costing Update
	6. Legacy Fund – Building Communities through Arts and Heritage - <a href="#">Click Here for Link</a>
10.	<b>Correspondence</b>
11.	<b>Unfinished Business</b> <ul style="list-style-type: none"> <li>• Susan Push Umbrella</li> <li>• Heritage Plaques</li> </ul>
12.	<b>Discussion of Additional Items</b>
13.	<b>Next Meeting</b> – _____, 2025 at 6:00 PM.
14.	<b>Adjournment</b>

The Town invites and encourages people with disabilities to attend and voice their comments in relation to accessibility related reports. For those who are unable to attend, the Town encourages the use of the Customer Feedback Form found on the Accessibility Page on the Town's website.

Held On Thursday, April 3rd, 2025 at 6:00 PM  
Council Chambers, 30 King Street East Gananoque and Online via Webex

PANEL MEMBERS PRESENT		STAFF PRESENT
<b>Chair:</b>	Councillor Matt Harper	Lynsey Zufelt, Recording Secretary
<b>Members:</b>	Dave Anderson	
	Christine Milks	
	Derryl Wood	
<b>Regrets:</b>	Mathew Thivierge	
	Joanne van Dreumel	

<b>1.</b>	<b>Call Meeting to Order</b>
	Chair Matt Harper called the meeting to order at 6:00 PM.
<b>2.</b>	<b>Disclosure of Pecuniary Interest &amp; General Nature Thereof – None</b>
<b>3.</b>	<b>Adoption of Minutes</b>
	<p><b>Motion-MHAP-2025-07 – Adoption of Minutes – February 26, 2025</b></p> <p><b>Moved by:</b> Dave Anderson                      <b>Seconded by:</b> Derryl Wood</p> <p>BE IT RESOLVED THAT THE MUNICIPAL HERITAGE ADVISORY PANEL ADOPT THE MINUTES OF THE WEDNESDAY, FEBRUARY 26, 2025, MEETING. <b>- CARRIED</b></p>
<b>4.</b>	<b>Public Question/Comment</b> (Only Addressing Items on the Agenda)
<b>5.</b>	<b>Disclosure of Additional Items – None</b>
<b>6.</b>	<b>Delegations – Paul Côté</b>
	<ul style="list-style-type: none"> <li>• Paul Côté, Local Historian, appeared before the Panel to address some of his concerns regarding the state of Gananoque’s historical records including lack of signage and central archive.</li> <li>• The Panel considered the following.</li> </ul>

	<p><b>Motion-MHAP-2025-08 – Paul Côté Delegation – Receive for Information</b></p> <p><b>Moved By:</b> Dave Anderson    <b>Seconded By:</b> Christine Milks</p> <p>BE IT RESOLVED THAT THE MUNICIPAL HERITAGE ADVISORY PANEL RECEIVE THE DELEGATION BY PAUL CÔTÉ FOR INFORMATION.</p> <p style="text-align: right;">- <b>CARRIED</b></p>
7.	<b>Presentations by Staff/Others – None</b>
8.	<b>Community Success Stories – None</b>
9.	<b>New Business</b>
	<p>1. Heritage Permit – 161 King Street East</p> <ul style="list-style-type: none"> <li>• Applicant Samson Browne was in attendance and spoke to the application.</li> <li>• The Panel Members considered the following.</li> </ul> <p><b>Motion-MHAP-2025-09 – Heritage Permit – 161 King Street East</b></p> <p><b>Moved by:</b> Derryl Wood                      <b>Seconded by:</b> Christine Milks</p> <p>BE IT RESOLVED THAT THE MUNICIPAL HERITAGE ADVISORY PANEL HEREBY APPROVE THE APPLICATION FOR HERITAGE PERMIT AT 161 KING STREET EAST (ROGERS' HOUSE).</p> <p style="text-align: right;">- <b>CARRIED</b></p>
	<p>2. Rotary Club of Gananoque – Request to Install Sidewalk Plaques</p> <ul style="list-style-type: none"> <li>• Doug Bickerton, Rotary Club of Gananoque, appeared before the Panel and answered questions regarding the proposal.</li> </ul> <p><b>Motion-MHAP-10 – Rotary Club of Gananoque – Request to Install Sidewalk Plaques</b></p> <p><b>Moved By:</b> Derryl Wood                      <b>Seconded By:</b> Dave Anderson</p> <p>BE IT RESOLVED THAT THE MUNICIPAL HERITAGE ADVISORY PANEL HEREBY APPROVE THE ROTARY CLUB OF GANANOQUE'S REQUEST TO INSTALL TWO (2) SIDEWALK PLAQUES ON KING STREET.</p> <p style="text-align: right;">- <b>CARRIED</b></p>
	<p>3. Susan Push Train Engine Parkette – Concept Drawings – Riverview Costing Update</p> <ul style="list-style-type: none"> <li>• The Chair moved this item to the next meeting.</li> </ul>







G NANOQUE

Held On Monday, May 26, 2025 at 6:00 PM  
Online via Webex

PANEL MEMBERS PRESENT		STAFF PRESENT
<b>Chair:</b>	Councillor Matt Harper	Lynsey Zufelt, Recording Secretary
<b>Members:</b>	Joanne van Dreumel	
	Christine Milks	
	Derryl Wood	
<b>Regrets:</b>	Mathew Thivierge	
	Dave Anderson	

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5.	<b>Adjournment</b>
	<p><b>Motion-MHAP-2025-014– Motion to Adjourn</b></p> <p><b>Moved by:</b> Joanne van Dreumel</p> <p>BE IT RESOLVED THAT THE PANEL ADJOURN THIS SPECIAL MEETING OF THE MUNICIPAL HERITAGE ADVISORY PANEL AT 6:10 PM, ON MONDAY, MAY 26, 2025.</p> <p style="text-align: right;"><b>- CARRIED</b></p>
<p>_____</p> <p>Councillor Matt Harper, Chair</p>	<p>_____</p> <p>Lynsey Zufelt, Recording Secretary</p>

July 03, 2025

Frank & Heather O'Hearn  
11 Church Street , Gananoque

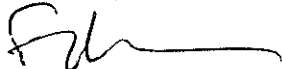
To : Town of Gananoque / Heritage Committee

This report is a follow-up to our application for a Heritage Building Restoration Grant that was completed on May 05, 2025 and provided to the towns Heritage Committee for their consideration. Student Works Painting commenced working at 11 Church Street on May 23, 2025 . The project was completed on June 25, 2025 . Their work was excellent . A superior job in my estimation.

There was a crew of four painters at most times working on the residence and they ensured the walls and trim were scrapped , sanded < orbital sanders > , primed / painted . Work progressed and it is my interpretation that they may have underestimated the scope of the work . All work was in accordance with the agreement for painting < 1978119 > / attached for reference . A final payment of \$2,251 was provided on June 25, 2025 . The total cost of this project was \$19,549 < HST included > as noted on the agreement and receipt of payment .

It certainly was a wise move to paint this residence and continue with its heritage colors . It will allow more flexibility to its future owners in respect to paint colors and one will not have to worry about sagging/ cracked vinyl siding . The new skin will certainly celebrate the heritage of the building and its location next to the town's original cemetery . We welcome any members of Heritage Committee to visit 11 Church Street .

We trust this meets your needs and we are available for any questions that you wish to pose in respect to this property and residence .



Frank J . O'Hearn  
613 893 3334

June 02, 2025

Agreement : 1978119

W. WENTY E. M.

Received from Frank O'Hearn the sum of four thousand and Three Hundred and Seventy five < \$4,325 > for a deposit re work at 11 Church Street , Gananoque . This is the 2<sup>nd</sup> installment < payment > for work provided as per agreement number 1978119 .

Total payments provided at this time to Student Works Painting is \$9,298 .

Student Works Painting / Print and Signature – Date

Emily MacGillivray E. MacGillivray June 2<sup>nd</sup> 2025

Bruna V. Machado B. Machado June 17<sup>th</sup> 2025

Balance due : 2251\$

Balance paid : 17298\$ B. Machado

June 17<sup>th</sup> 2025

Balance paid in full : \$19,549 B. Machado

June 25<sup>th</sup> 2025

W

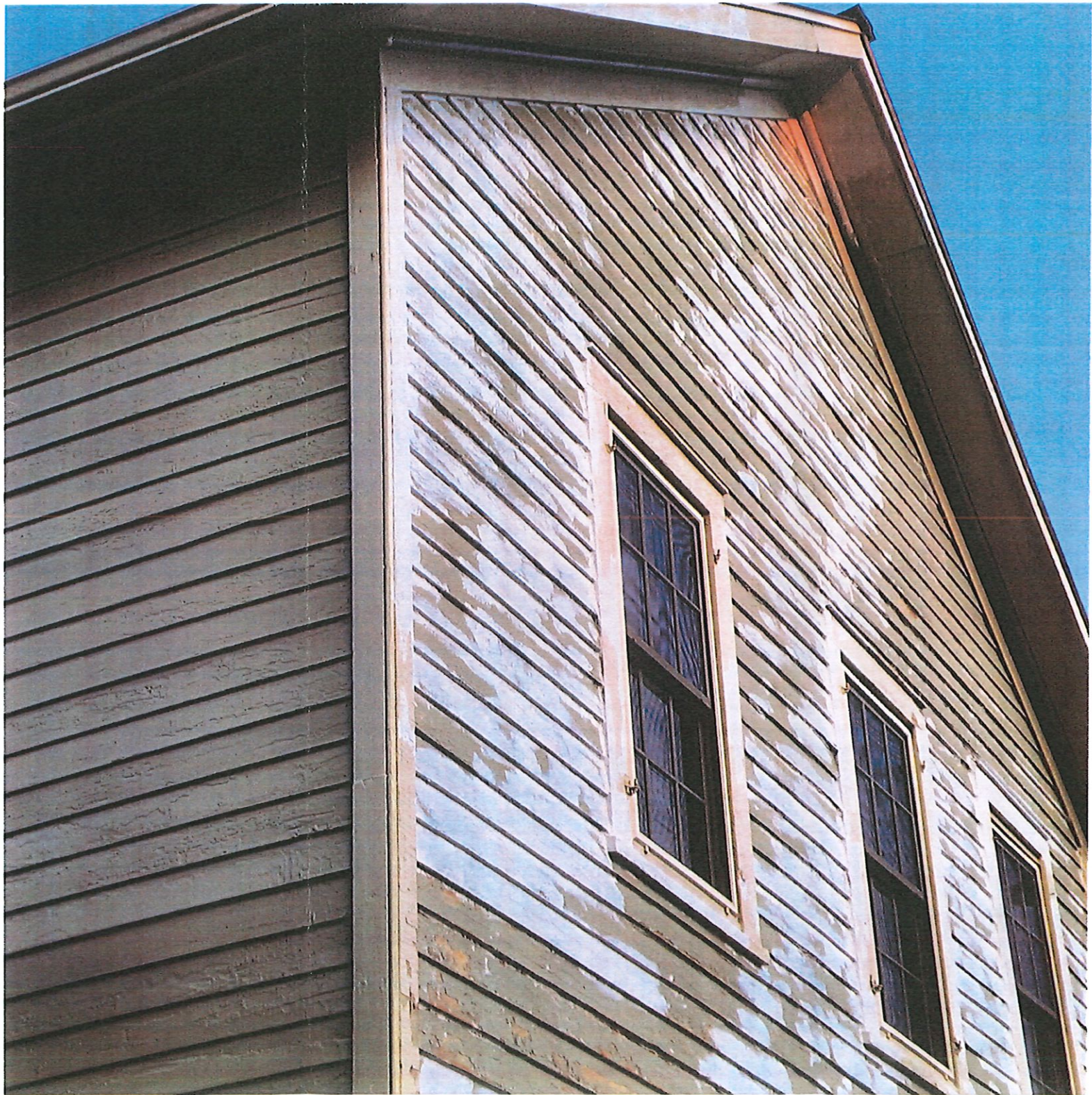
















# AGREEMENT FOR PAINTING

1978119

proud sponsor of



Between the CLIENT: Frank O'Hearn and the OPERATOR: Bruna V. Machado Date: 12/09/25

Service Address: 11 Church St, Ganungu  
ON K7G 2M8 Client Email: frank@workforstudent.com  
Province Postal Code

Operator Phone: 505-173-2002

Communication Email: bruna@studentworks.com

Home Phone: \_\_\_\_\_ Cell Phone: 613-893-3334

Payment Email: pay@studentworks.com

## • 3 YEAR WRITTEN WARRANTY • \$5,000,000 DOLLAR LIABILITY INSURANCE COVERAGE • WSIB COVERAGE

DROP SHEETED AREA	TSP	SCRAPE	WIPE BRUSH	FILL	CAULK	GRINDING	SAND	WASH	PRIME		COLOUR OLD/NEW	MANUFACTURER & PRODUCT INFORMATION	# OF COATS
									SPOT	FULL			
Exterior													
Est #1											Old	Diamond	
Sidings		1			1		1	1	1				1
Est #2													
Siding		1			1		1	1	1				2
Est #3													
Shutters		1					1	1	1				1
Est #4 - mudroom								1	1				1
Est #5 - trim & fascia		1					1	1	1		Old/New		1

- WE DO NOT WARRANTY PAINTING WORK ON PVC OR VINYL WINDOWS OR DOOR FRAMES\*\*
- NO WARRANTY ON DECKS, FLOORS OR FOUNDATIONS
- FULL PAYMENT UPON PROJECT COMPLETION AND CUSTOMER SATISFACTION
- PAINT COVERAGE NOT GUARANTEED FOR ONE COAT OPTIONS AND DEEP BASE OPTIONS SUCH AS YELLOW, RED ETC.
- EXTRA COATS OF PAINT AT ADDITIONAL COST TO CLIENT

SPECIAL AREAS	REMOVE	REPLACE	PAINT	ITEM(S)	INCLUDE	EXCLUDE
STORM WINDOWS shutters (NO. )	1		1	All paints & materials	1	
SCREENS (NO. )	1		1	All labour hours	1	

☒ CLIENT TO REMOVE FURNITURE

☐ OPERATOR TO REMOVE FURNITURE

☐ FIBREGLASS LADDER NEEDED

### SURFACE PREPARATION LEVELS:

- ☐ A = STANDARD LEVELS A & B ARE GUARANTEED (See reverse)
- ☒ B = DELUXE APPEARANCE IS AFFECTED BY THE LEVEL OF SURFACE PREPARATION

SPECIAL CONDITIONS TO THIS AGREEMENT (2nd coat, options, etc.):

10% same day discount  
10/10 satisfaction process  
constant communication

CLIENT IS RESPONSIBLE FOR REMOVING ALL SMALL VALUABLES AND OTHER MINOR ITEMS PRIOR TO COMMENCEMENT OF WORK. PLEASE SEE REVERSE FOR MORE INFORMATION AND CONDITIONS TO THIS AGREEMENT.

EXISTING CONDITIONS (prior spills, damage, etc.):

Major prep needed (wash, scrape, sand)  
Ladder work needed  
Scaffolding needed

STUDENT WORKS PAINTING & ITS OPERATORS DONATE \$10 FOR EVERY JOB COMPLETED TO PROVIDE A WORLD FREE OF MS

PROJECT OPTIONS	Est. #1	Est. #2	Est. #3	Est. #4	Est. #5
	full siding (prime & labour)	full siding (prime & labour)	shutters	mudroom	fascia & trim
Regular Price	\$11899	\$14708	\$1860	\$752	\$2505
Today's Price	\$10707	\$13291	\$1674	\$677	\$2055
Other	\$1189	\$1470	\$186	\$75	\$250

WARRANTY APPLICABLE TO: ☒ REGULAR CONDITIONS (See reverse) ☐ SPECIAL CONDITIONS (See reverse) ☐ NO WARRANTY

ALL PAINT / LABOUR / MATERIALS \$ 17299

Balance paid: HST \$ 2248

\$9298 DEPOSIT \$ 4973

\$8000 + BALANCE DUE \$ 14574

17298 BALANCE DUE UPON PROJECT COMPLETION

I agree to have the above work done for the proposed price Balance due: \$2251

APR 14 2025 DATE: APR 14 2025

☒ I HAVE READ AND UNDERSTOOD THE WARRANTY INSTRUCTIONS AND THE ENTIRE BACK OF THE AGREEMENT (PLEASE INITIAL).

25% RESERVATION / MATERIAL DEPOSIT (Non-Refundable)

☐ PROGRESS PAYMENTS REQUIRED WEEKLY

OPERATOR SIGNATURE: Bruna Machado

PAYMENTS UNDER THIS AGREEMENT CAN BE MADE BY CHEQUE OR E-TRANSFER. CHEQUES MUST BE MADE PAYABLE TO STUDENT WORKS PAINTING AND E-TRANSFER PAYMENTS MUST BE SENT TO PAY@STUDENTWORKS.COM.

PLANNED JOB START: Late May

The above work has been completed to my satisfaction

DATE: JUN 25 2025

PAYMENTS UNDER THIS AGREEMENT CAN BE MADE BY CHEQUE OR E-TRANSFER. CHEQUES MUST BE MADE PAYABLE TO STUDENT WORKS PAINTING AND E-TRANSFER PAYMENTS MUST BE SENT TO PAY@STUDENTWORKS.COM. FAILURE TO DO SO VOIDS ALL WARRANTIES AND INSURANCE AS NO OTHER METHODS OF PAYMENT ARE ACCEPTED BY STUDENT WORKS. CASH PAYMENTS ARE NOT ACCEPTED. THE OPERATOR IS AN INDEPENDENT CONTRACTOR AND LICENSEE OF STUDENT WORKS PAINTING.

Rights Under Consumer Protection Act on reverse side

SEE OVERLEAF





## MURRAY/BICKERTON GANANOQUE TRAILS

Trailhead

Gananoque's beloved trail system was initiated  
by Peter Murray and Doug Bickerton with friends circa 2003

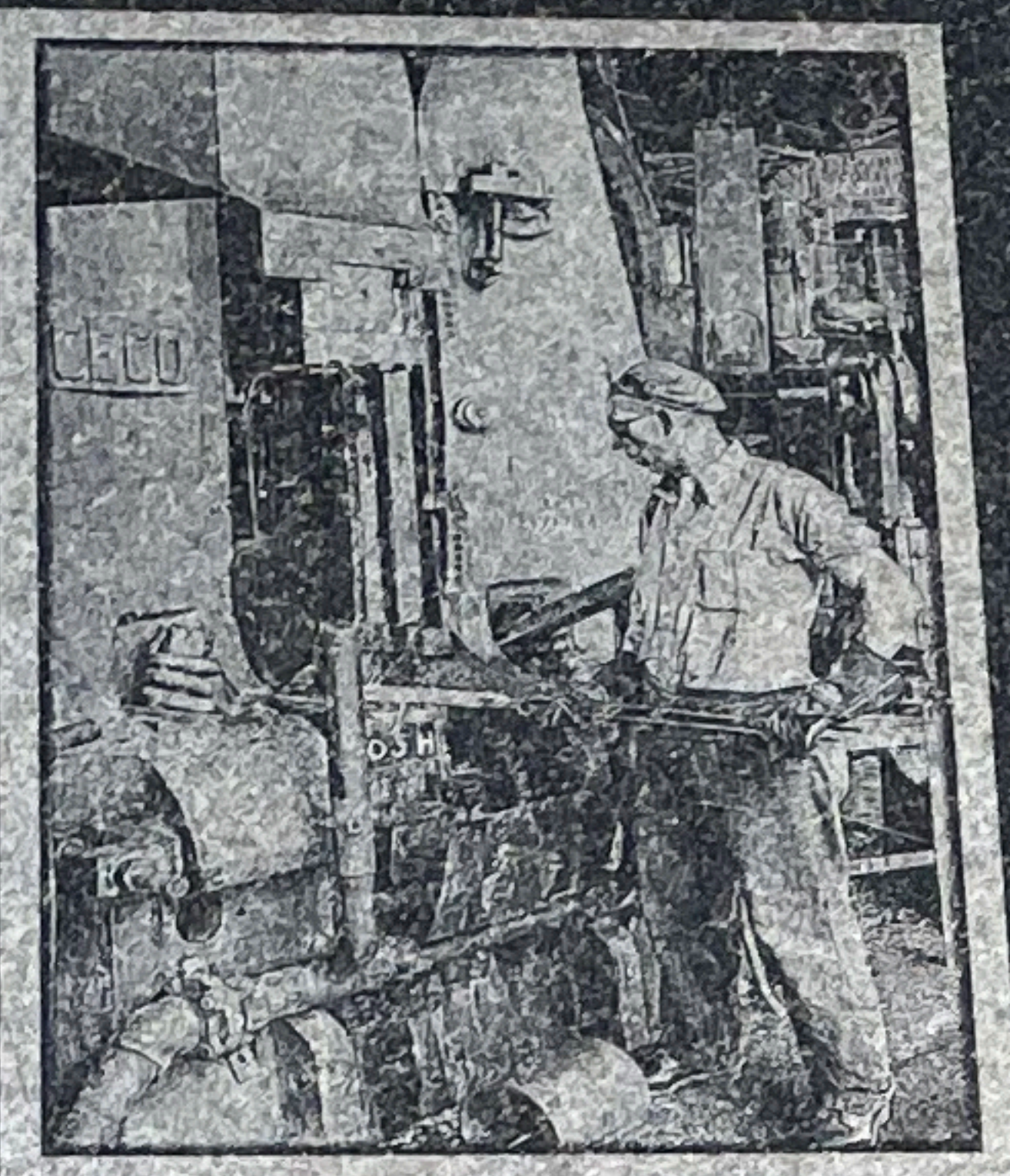
*"We can make a trail through there"*

Dedicated to Peter and Doug in 2023

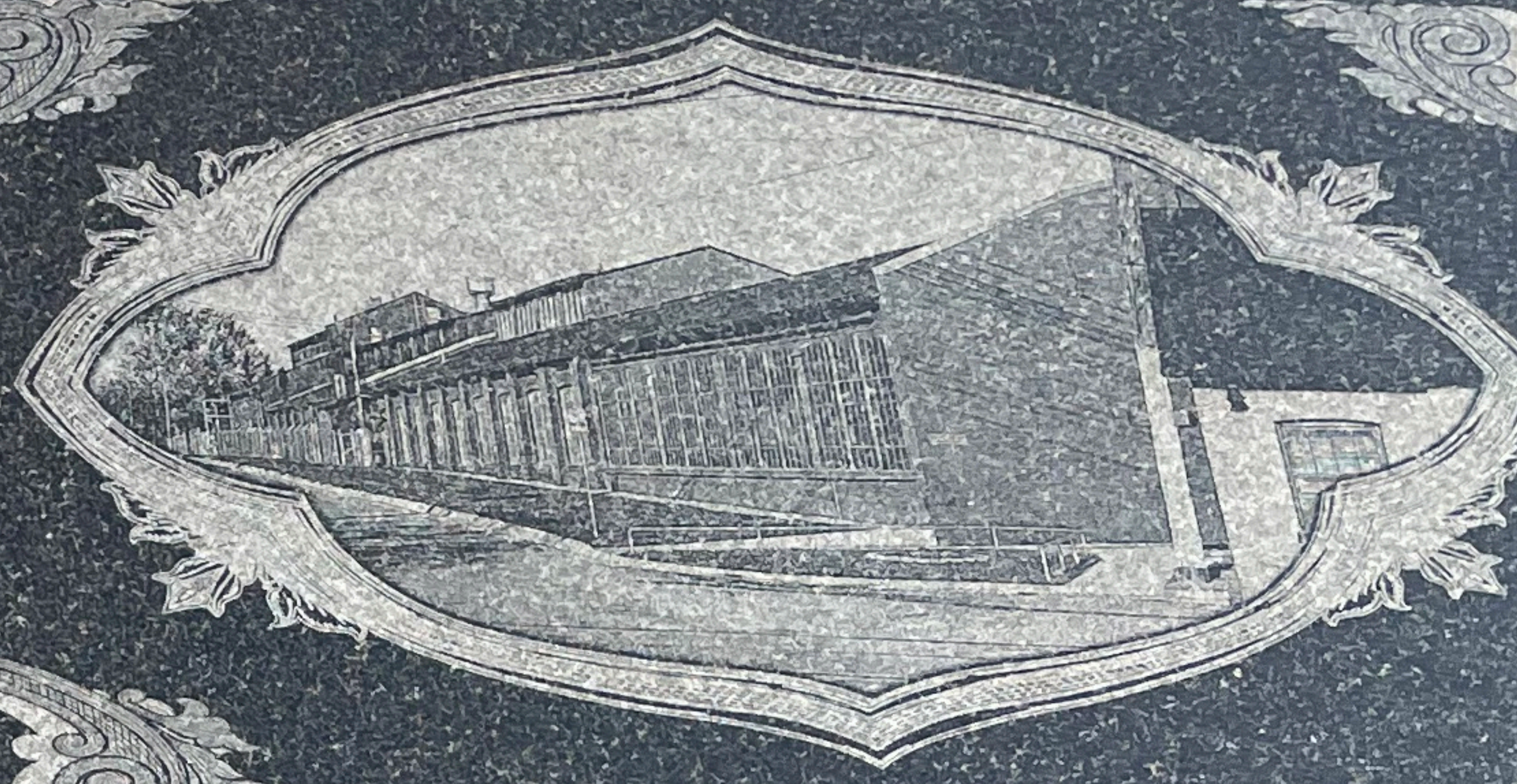
*"We had a lot of fun building it"*



## THE GANANOQUE WORKS

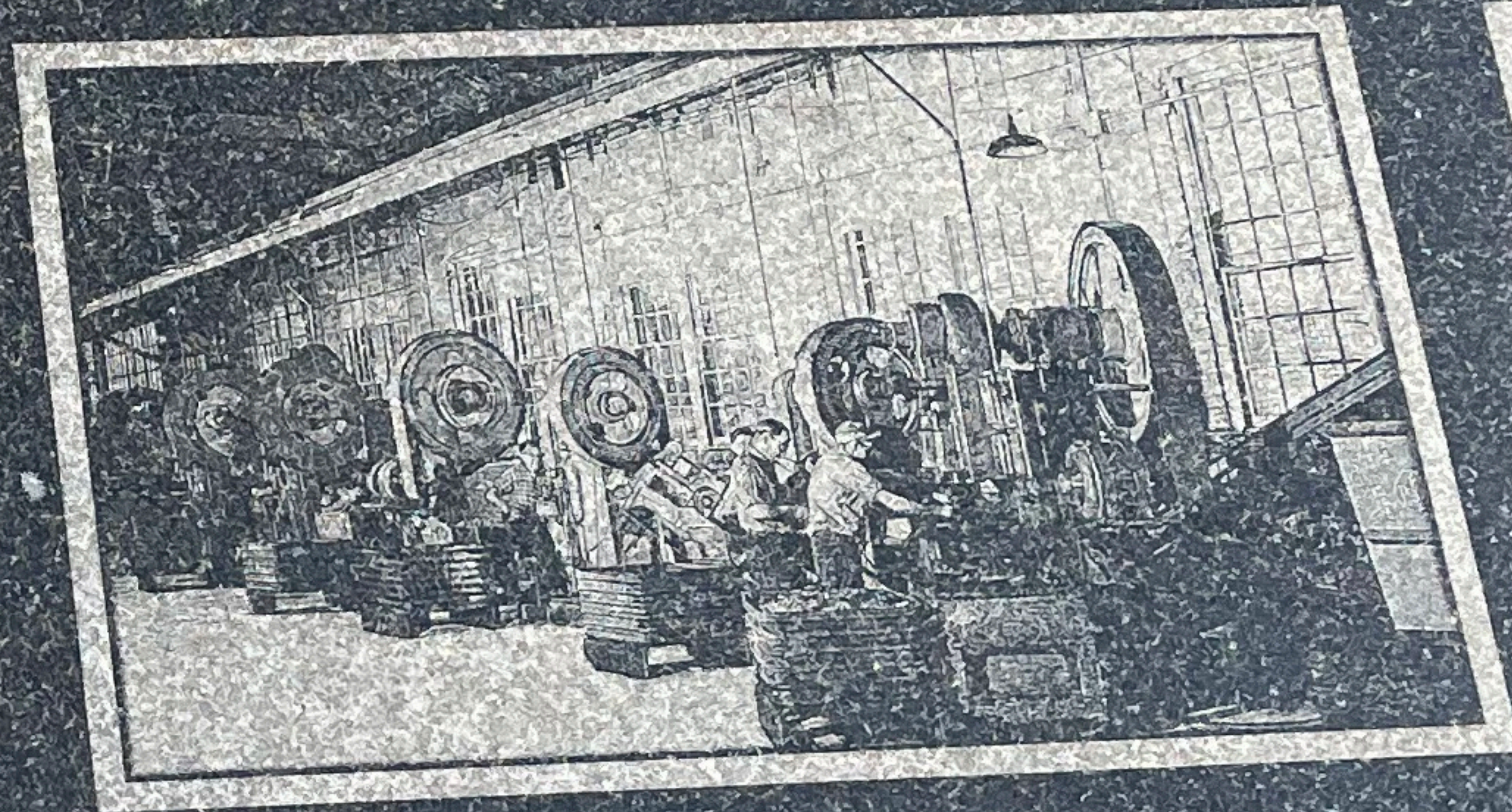
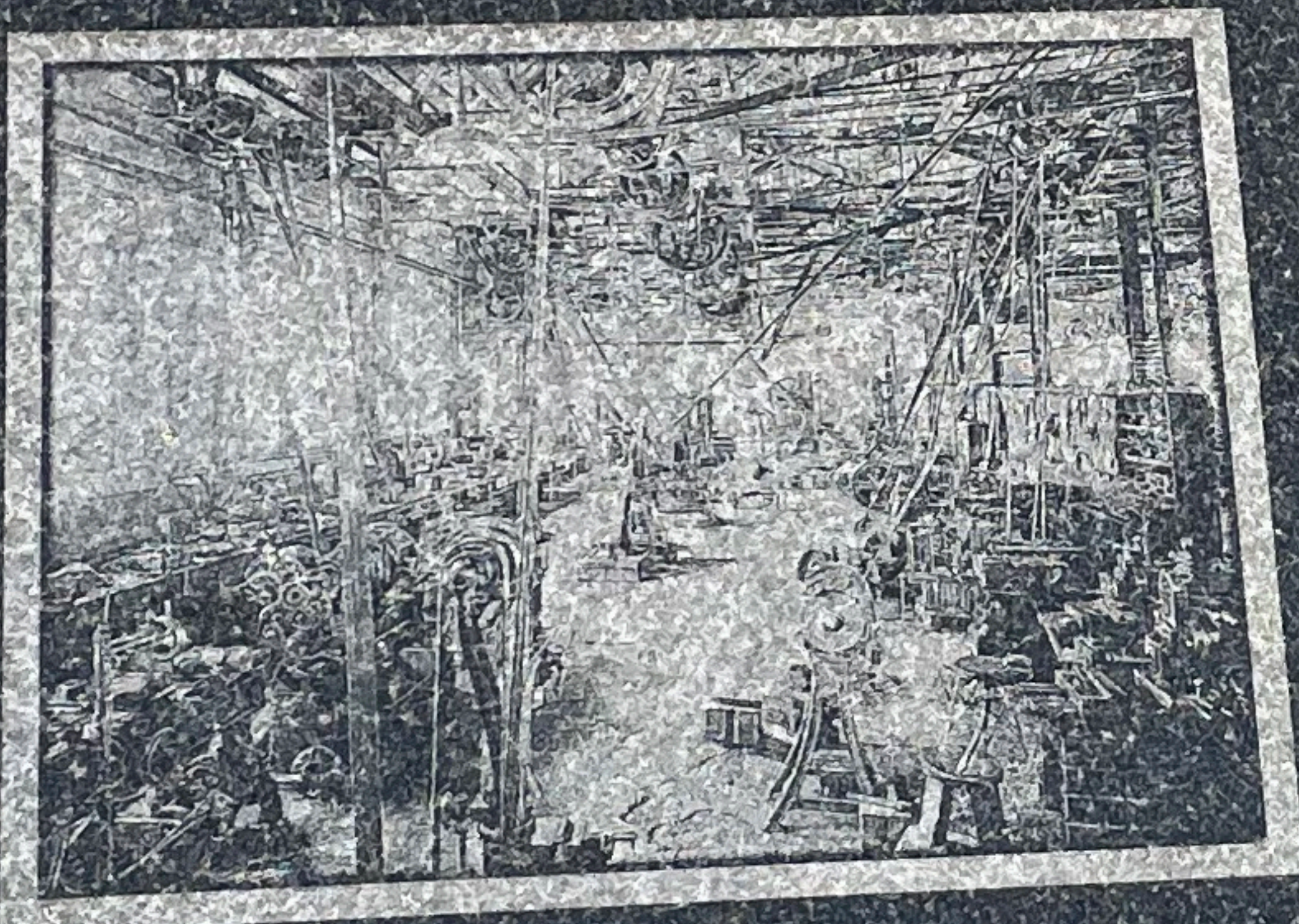


1874



200

THE STEEL COMPANY OF CANADA



In 1905, Mr. W.T. and Dr. E.L. Atkinson, two early Gananoque industrialists formed the manufacturing facility on this River Street site. This plant in 1910 was taken over by the part of the original Stelco amalgamation. This plant was known as the "Upper Works". The Gananoque steel forging industry was the oldest continuous forging production by W.Byers and W.G. Mathew in 1865, known as the "Lower Works" and located just south of the Upper Works. In 1910, the Lower and Upper Works were amalgamated into one plant. The Lower Works was abandoned in 1930 and the Upper Works built on the site of the Lower Works.